



**IRONBRIDGE PROPERTY OWNERS ASSOCIATION**

**c/o Integrated Mountain Management**

**1001 Grand Ave. PO Box 908**

**Glenwood Springs, CO 81601**

**970-930-6200**

**NOTICE OF MEMBER ENGAGEMENT AND COMMUNICATIONS COMMITTEE MEETING**

This is a Meeting all Owners are Welcome to Attend

(Board Liaison is Alice Angier)

When: Wednesday, October 5, 2022 at 5:00 pm

Where: 1102 River Bend Way

**Meeting Minutes**

- **Call to Order:** Was called to order at 5:00 by Rhonda Sageser
- **Old/Unfinished Business:**
  - Welcome Basket – Look at getting folders and totes ordered (colors and logo colors discussed to keep costs down to go with black or white logo and colors of website for totes/folders)
  - Website – Date picked to work on finalizing details with Committee members on 10-14 at 2:00 at 1102 River Bend Way
  - Directory – Discussed format and how the directory in also in the website and how that will work and look – talked about needing list to approve requests
  - Logo – Rhonda to send final logo designs to IMM for use
  - Newsletter – Discussed format and how we want to look – keep more simple and mobile friendly with headings that can be used each month with content for that season. Needs to be able to be seen when opened on mobile easily
  - Social Gatherings – discuss proposed January 6<sup>th</sup> first “Meet and Greet” welcome event
- **New business:**
  - Meeting with Cal to work on New Resident Happy Hour first “Meet and Greet” proposed for January 6, 2023 from 4:00 to 6:00
  - Still need better method to find out who moves in when and their names etc
  - Want to have the website close to a final look by 10-31-22 for Board to see
- **Action Items:**
  - Work on Newsletter and best layout with easier delivery look for mobile and what headings are most important – Committee to share ideas with each other
  - Order totes and presentation folders (Danielle) – to be reimbursed
- **Adjourn:** Adjourned at 6:45